

Click On IDP TAB

CAREER ACQUISITION PERSONNEL & POSITION MANAGEMENT INFORMATION SYSTEM - Microsoft Inter...

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Address <https://rda.altess.army.mil/cappmis/index.cfm?fuseaction=cHome.doHome> Go Links

**CAPPMIS** supporting the acquisition workforce

HOME IDP ACRB WFM SRPE ACM RPTS IDP ADMIN AAPDS Logout

Edit Profile

**Site Notice**

The CAPPMIS system will be down on Monday 01/30/2006 from 0800 to 1100 hours Eastern Standard Time. This is necessary to perform data updates and system maintenance.

We will be releasing the AKO Single Sign-On (SSO) feature to the CAPPMIS website. The feature will allow CAPPMIS users the ability to log into CAPPMIS using their AKO username and password. This will give CAPPMIS users an alternative to logging into CAPPMIS, other than their CAPPMIS userid and password.  
[Click Here for Preview](#)

If you do not already have an AKO account, please visit the AKO Portal at <https://www.us.army.mil/suite/login/welcome.html>

**Profile**

Name:  
Position Title: ACQUISITION CAREER MANAGEMENT SPECIALIST  
Organization: ASC REDSTONE  
Email:  
Date of Birth: 07/18/1961

**News**

- Click on Edit Profile to change your email address, password, security question, security hint, and security answer.
- Please see your Acquisition Career Manager (ACM) for other changes to your profile.
- Your last login was on 01/27/2006
- Your password expires in 16 days

**Welcome**

This is the CAPPMIS home screen. You may access any of the above applications by clicking on the tabs.

[Blank ACRB](#) [ACRB Instructions](#) [Acquisition Support Center](#) [AITAS](#) [APL](#)

Done Trusted sites

start Lorie1 : Database... Switchboard : Form CAREER ACQUISL... 1:44 PM

# SELECT INDIVIDUAL MODULE

(CAPP MIS) IDP / Continuous Learning - Microsoft Internet Explorer

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Address <https://rda.altess.army.mil/cappmis/modules/IDP/IDPProd/newidpstart.cfm?SessionId=9E4FF5CD80546AA0C0932E4692381B03> Go

perform data updates and system maintenance.

We will be releasing the AKO Single Sign-On (SSO) feature to the CAPP MIS website. The feature will allow CAPP MIS users the ability to log into CAPP MIS using their AKO username and password. This will give CAPP MIS users an alternative to logging into CAPP MIS, other than their CAPP MIS userid and password.  
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**INDIVIDUAL DEVELOPMENT PLAN /  
CONTINUOUS LEARNING**

Use of this DoD Computer System, Authorized or Unauthorized, Constitutes Consent to Monitoring of this System. Unauthorized Use May Subject you to Criminal Prosecution. Evidence of Unauthorized Use Collected During Monitoring May be Used for Administrative, Criminal, or Other Adverse Action. Use of this System Constitutes Consent to Monitoring for These Purposes.

**Continue to Main IDP/CL Modules**

**Individual Module** Supervisor Module

**SYSTEM REQUIREMENTS:** This software was designed for the Microsoft Internet Explorer 4.x browser. It is also compatible with Netscape 4.x and higher, but may require the installation of "Plug-ins" to make certain features available. Whatever browser you are using must enable the use of "Cookies" and be capable of 128 bit encryption as this system uses a secure website.

start Lorie1 : Database... Switchboard : Fo... (CAPP MIS) IDP / ... Microsoft PowerP... 1:47 PM

# CLICK CONTINUE TO IDP

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Career Acquisition & Professional Management Information System

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[Overview](#) (PPT Slide Show) [Points of Contact](#)

[Continue to IDP](#)

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## IDP Instructions

The Individual Development Plan / Continuous Learning (IDP/CL) is a critical document in which the employee and supervisor identify and track career objectives over a 5 year period in the areas of Education, Training and Experiential opportunities. Objectives should reflect overall broad career goals and specific development activities intended to accomplish them. The career goals should identify types of future positions desired, experience and training in other career fields, other education goals such as advanced degrees or a combination of all these. The developmental objectives should be attainable in reasonable time frames and do not have to be purely acquisition related. They can include items such as functional training, leadership education, professional activities and assignment experience that can lead toward the overall achievement of the broad career goals. The IDP is also the vehicle used to annotate, award, and track Continuous Learning Points (CLPs) in accordance with DOD [Continuous Learning Policy](#) and in accordance with the [Standard CL Cycle and Prorated CLPs Guidance](#).

### Getting Started

**STEP ONE. Verify Position Information. (especially Email address)**

**PLEASE NOTE:** The data displayed for "Position Information" is extracted from your Acquisition Career Record Brief (ACRB)-civilians or Officer Record Brief (ORB)-military.

Trusted sites

start Lorie1 : Database... Switchboard : Fo... (CAPPMIS) IDP / ... Microsoft PowerP... 1:48 PM

CLICK ON ONE OF THE TRAINING/EXP./PROFESSIONAL AREAS HIGHLIGHTED

(CAPPMIS) IDP / Continuous Learning - Microsoft Internet Explorer

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Address <https://rda.altess.army.mil/cappmis/modules/IDP/IDPPProd/individual/idpclbase.cfm> Go

**OBJECTIVES**

**EDUCATIONAL/ACADEMIC**

Degree	Degree Field	University/College	Year Attained
Masters Degree	MGT SCIENCE	FL INST OF TECHNOLOGY	2003
Bachelors Degree	COMPUTER SCIENCE	ALABAMA A&M UNIV	1983

College Degree College Courses Other Education

**TRAINING**

DAU Functional/Technical Leadership Other Training

**EXPERIENTIAL/DEVELOPMENTAL**

Experiential/Developmental

**PROFESSIONAL ACTIVITIES**

Professional Activities

**TRAINING SOURCES**

Links to Other Education/Training/Experience Sources

**IDP SUMMARY**

View Continuous Learning Summary

View All Completed Items

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CLICK ON Add Course &

Career Acquisition **CAPPMIS** Personnel & Position Management Information System

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HELP

Individual Development Plan  
Other Training

Add Course

Delete Courses

Course Title	Provider	Projected Start	Projected Finish	Approval Status
Total number of courses: 0				

DONE

Enter Course Title, Provider, Projected Start, Projected Finish  
CHANGE STATUS TO COMPLETED & CLICK ON SAVE

<b>Title:</b>	<input type="text"/>
<b>Provider:</b>	<input type="text"/>
<b>Projected Start:</b>	<input type="text"/> (mm/dd/yyyy)
<b>Projected Finish:</b>	<input type="text"/> (mm/dd/yyyy)
<b>Status:</b>	PLANNED <input type="button" value="v"/>
<b>Objective:</b>	<input type="text"/>
<b>POC:</b>	<input type="text"/>
<b>Activity:</b>	04 - OTHER CONTINUING ACQ TNG <input type="button" value="v"/>
<b>CL Points Requested:</b>	<input type="text"/>
<b>Estimated TDY Cost:</b>	\$ <input type="text"/> Whole Dollars only, no commas, decimal points or \$.
<b>Estimated Tuition Cost:</b>	\$ <input type="text"/> Whole Dollars only, no commas, decimal points or \$.
<b>**Planned Funding Source:</b>	N/A <input type="button" value="v"/>

\*\*ONLY select a funding source if you are planning to apply for ATAP, AETE or CP-14 programs through AAPDS.

Save

Undo

CILCK ON DONE

Career Acquisition **CAPPMIS** Personnel & Position Management Information System

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**HELP**

## Individual Development Plan Other Training

Add Course

Delete Courses

Course Title	Provider	Projected Start	Projected Finish	Approval Status
<a href="#">Test</a>	Test	01/05/2007	01/05/2007	<a href="#">New</a>
Total number of courses: 1				

DONE

# CLICK ON SUBMIT IDP FOR SUPERVISOR APPROVAL

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**TRAINING**

DAU Functional/Technical Leadership Other Training

**EXPERIENTIAL/DEVELOPMENTAL**

Experiential/Developmental

**PROFESSIONAL ACTIVITIES**

Professional Activities

**TRAINING SOURCES**

Links to Other Education/Training/Experience Sources

**IDP SUMMARY**

View Continuous Learning Summary

View All Completed Items

**VIEW/SUBMIT IDP**

View / Print IDP

**Submit IDP for Supervisor Approval**

Your Acquisition Career Manager

Done Trusted sites

start Lorie1 : Dat... Switchboar... (CAPP MIS) L... MSN.com - ... Microsoft Po... 2:13 PM



- SELECT SUBMIT FOR CL POINTS REVIEW AND POSTING
- CLICK ON SEND E-MAIL ( Supervisor can Approved & Post CLPs)

IDP / Continuous Learning - Microsoft Internet Explorer

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## Supervisor Notification of IDP Completion

Check All reasons that apply

- ☐ Submit for Training Review and Approval
- ☐ Submit for Review of changes
- ☐ Submit for CL Points Review and Posting
- ☐ Submit to re-establish Approval Status

Comments to your Supervisor about the reason(s) for this Submission:

[SEND E-MAIL](#) [Undo](#)

Done Trusted sites

start 2 Microsoft Offi... IDP / Continuous ... MSN.com - Micro... Microsoft PowerP... 2:15 PM